



BOARD ACTION REQUEST FORM

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SECTION 1: PURPOSE

The BOARD ACTION REQUEST FORM is designed to 1) enhance the orderly and efficient conduct of Committee and Board meetings; 2) serve as prior notice to all interested parties; 3) aid the Committee Chairs in meeting preparation; 4) provide the Departments with a mechanism for formal communication with the Board; and 5) aid in the creation of the official record of the meeting.

To request an item be added to a committee agenda, submit the completed FORM and all supporting documentation to the applicable Committee Chair for consideration at least 5 days prior to the meeting date/time.

SECTION 2: OVERVIEW

Subject: _____ **Requested by:** _____

To Committee(s): _____ **Meeting Date(s)** _____

Action Requested (Select One): **Motion** **Resolution** **Ordinance** **Contract Approval**

Executive Session **YES** **NO** **5 ILCS 120/2(c) Exception:** _____

Requestor's Recommended Action:

SECTION 3: PROPOSAL

Describe the action requested, including relevant background information, applicable statutory references, potential impact to the County and/or any other departments, and the proposed implementation timeline. Attach additional pages if needed.

SECTION 4: FINANCIAL IMPACT

Provide specific financial details including revenue or expenses associated with the request and if this is a one-time or recurring expense. If this is an unanticipated (unbudgeted) expense, explain the catalyst for the request. Attach relevant documents such as revenue/expense projections or vendor bids/quotes.

Budgetary Status (check all that apply): **Cost of Proposed Action:** _____

- This action has no budgetary implications.
- Funds are available in this FY budget. Line-item Description/Number
- Funds are not budgeted in this FY. Proposed funding source:
- If approved, funds will be requested for this action in next year's budget.
- This action will bring in additional revenue of _____ Line-item
- This action will reduce expenditures and/or be budget neutral.



Bill Text: IL HB4512 | 2023-2024 | 103rd General Assembly | Introduced

Illinois House Bill 4512

Bill Title: Amends the Property Tax Code. Provides that, in counties with less than 3,000,000 inhabitants, the assessment list may be posted on the chief county assessment officer's website.

Spectrum: Partisan Bill (Democrat 1-0)

Status: (Introduced) 2024-01-31 - Referred to Rules Committee [HB4512 Detail]

Download: Illinois-2023-HB4512-Introduced.html

103RD GENERAL ASSEMBLY
State of Illinois
2023 and 2024
HB4512

Introduced , by Rep. Cyril Nichols

SYNOPSIS AS INTRODUCED:

35 ILCS 200/12-10

Amends the Property Tax Code. Provides that, in counties with less than 3,000,000 inhabitants, the assessment list may be posted on the chief county assessment officer's website.

LRB103 34757 HLH 64607
b

A BILL FOR

HB4512

LRB103 34757 HLH 64607 b

- 1 AN ACT concerning revenue.
- 2 **Be it enacted by the People of the State of Illinois,**
- 3 **represented in the General Assembly:**
- 4 Section 5. The Property Tax Code is amended by changing
- 5 Section 12-10 as follows:
- 6 (35 ILCS 200/12-10)
- 7 Sec. 12-10. Publication of assessments; counties of less
- 8 than 3,000,000. In counties with less than 3,000,000

9 inhabitants, as soon as the chief county assessment
officer
10 has completed the assessment in the county or in the
11 assessment district, he or she shall, in each year of a
general
12 assessment, publish for the county or assessment
district a
13 complete list of the assessment, by townships if so
organized.
14 In years other than years of a general assessment, the
chief
15 county assessment officer shall publish a list of
property for
16 which assessments have been added or changed since the
17 preceding assessment, together with the amounts of the
18 assessments, except that publication of individual
assessment
19 changes shall not be required if the changes result from
20 equalization by the supervisor of assessments under
Section
21 9-210, or Section 10-200, in which case the list shall
include
22 a general statement indicating that assessments have
been
23 changed because of the application of an equalization
factor

HB4512

- 2 -

LRB103 34757 HLH 64607 b

1 and shall set forth the percentage of increase or
decrease
2 represented by the factor. The publication shall be made
on or
3 before December 31 of that year, and shall be printed in
some
4 public newspaper or newspapers published in the county
or
5 posted on the chief county assessment officer's website.
In
6 every township or assessment district in which there is
7 published one or more newspapers of general circulation,
if
8 the publication is not posted on the chief county
assessment
9 officer's website, the list of that township shall be
10 published in one of the newspapers.
11 At the top of the list of assessments there shall be a
12 notice in substantially the following form printed in
type no
13 smaller than eleven point:
14 "NOTICE TO TAXPAYERS

15 Median Level of Assessment--(insert here the median
 level
 16 of assessment for the assessment district)
 17 Your property is to be assessed at the above listed
 median
 18 level of assessment for the assessment district. You may
 check
 19 the accuracy of your assessment by dividing your
 assessment by
 20 the median level of assessment. The resulting value
 should
 21 equal the estimated fair cash value of your property. If
 the
 22 resulting value is greater than the estimated fair cash
 value
 23 of your property, you may be over-assessed. If the
 resulting
 24 value is less than the fair cash value of your property,
 you
 25 may be under-assessed. You may appeal your assessment to
 the
 26 Board of Review."

HB4512

- 3 -

LRB103 34757 HLH 64607 b

1 The notice published under this Section shall also
 include
 2 the following:
 3 (1) A statement advising the taxpayer that assessments
 4 of property, other than farm land and coal, are required
 5 by law to be assessed at 33 1/3% of fair market value.
 6 (2) The name, address, phone number, office hours,
 7 and, if one exists, the website address of the assessor.
 8 (3) A statement advising the taxpayer of the steps to
 9 follow if the taxpayer believes the full fair market
 value
 10 of the property is incorrect or believes the assessment
 is
 11 not uniform with other comparable properties in the same
 12 neighborhood. The statement shall also (i) advise all
 13 taxpayers to contact the township assessor's office, in
 14 those counties under township organization, first to
 15 review the assessment, (ii) advise all taxpayers to file
 16 an appeal with the board of review if not satisfied with
 17 the assessor review, and (iii) give the phone number to
 18 call for a copy of the board of review rules; if the
 Board
 19 of Review maintains a web site, the notice must also
 20 include the address of the website where the Board of

- 21 Review rules can be viewed.
- 22 (4) A statement advising the taxpayer that there is a
- 23 deadline date for filing an appeal with the board of
- 24 review and indicating that deadline date (30 days
- 25 following the scheduled publication date).
- 26 (5) A brief explanation of the relationship between

HB4512

- 4 -

LRB103 34757 HLH 64607 b



Illinois State Association of Counties

POSITION STATEMENT

Date: January 1, 2024

WEBSITE POSTING OF PROPERTY ASSESSMENTS

SUPPORT

Public transparency is an important responsibility for local governments seeking to establish trust with their constituents. Local governments are presently mandated to comply with a myriad of reporting requirements intended to foster transparency. An independent review of Illinois laws identified more than 500 statutory requirements to disclose more than 700 separate pieces of information. More than half of these existing reporting requirements involve publishing information in newspapers despite their general decline in circulation.

Current Law:

In general assessment years, counties must post a list of all property assessments in a newspaper of general circulation within the county. In the years between general assessments, counties are mandated to publish in a newspaper a list of only those real property assessments that have been changed.

Proposed Change:

The General Assembly and Governor should amend the law to allow county governments to meet property assessment publication mandate by either publishing the information on a county website or in a newspaper of general circulation in the county. Allowing counties to fulfill the publication mandate on their website would save taxpayers thousands of dollars annually.

**ALLOW COUNTIES TO FULFILL THE PROPERTY ASSESSMENT
PUBLICATION MANDATE BY POSTING THE INFORMATION ON THE
INTERNET.**